



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: **SUPERVISING COOK (Non-Competitive)**

SALARY: \$31,421 - \$40,466 annually

LOCATION: Monroe Community Hospital

JOB SUMMARY:

This is a food service position responsible for the supervision, coordination and participation in the preparation, cooking and service of hot and cold foods to resident service and/or cafeteria areas according to accepted standards of preparation and taste. Employees of this class plan menus, estimate food consumption, requisition foodstuffs and maintain inventory. Direct supervision is exercised over Lead Cooks, Cooks, Assistant Cooks and other food service employees. The employee reports directly to, and works under the general supervision of, a Food Production Manager or other higher-level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Possession of a high school or general equivalency diploma plus, EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Food Service Administration, Culinary Arts, or a closely related field, PLUS three (3) years of paid full-time or its part-time equivalent experience in the preparation and cooking of a complete menu of foodstuffs for consumption on a large scale for a restaurant, hotel, or institution, other than short order or fast food, one (1) year of which shall have been in a supervisory capacity; OR,
- (B) Five (5) years of paid full-time or its part-time equivalent experience as described in (A) above, one (1) year of which shall have been in a supervisory capacity; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
HUMAN RESOURCES DEPARTMENT
435 EAST HENRIETTA ROAD
ROCHESTER, NY 14620

Posting Deadline: Until Filled